

## Commercial Loan Department Investment Property Income and Expense Statement

For the year beginning:	and Ending:								
Property Address:									
Property Owner:									
ANNUAL INCOME									
Projected Gross Income based on 100% Occupancy	(\$)								
Actual Rent Collected	(current vacancy %)	\$							
Other Income (ex. Laundry)		\$							
Effective Gross Income		\$							
ANNUAL OPERATING EXPENSES (Actual)									
Real Estate Taxes	\$								
Insurance	\$								
Water & Sewer	\$								
Electricity	\$								
Heat	\$								
Management	\$								
Janitorial/Maintenance	\$								
Professional Fees	\$								
Other (%)	\$								
TOTAL ANNUAL EXPENSES		\$							
NET INCOME BEFORE FINANCING		\$							
NOTE: PLEASE COMPLETE THE RENT ROLL ON THE FOLLOWING PAGE.									

I certify that the above income and expense information is true and accurate.

Signature of Owner: \_\_

\_\_ Date: \_\_



## **Rent Roll**

Property Address:

UNIT #	TENANT NAME	SQUARE FOOTAGE	ROOM COUNT	TENANT SINCE	LEASE EXPIRATION	RENEWAL OPTIONS	ANNUAL RENT	EXPENSES PAID BY TENANT